

# Volunteer Role Profile



Volunteer Role	<b>Refugee Support Project Intern</b>
Volunteer Manager	<b>Placement Manager</b>
Where you will be based	<b>Office</b>

## Why we want you

This internship is an opportunity to volunteer within a small and supportive team who are working to provide relief and support to people seeking asylum and people with refugee status living in Greater Manchester. The role will be to provide support to the team on our existing projects which includes the running of weekly drop-in Hubs. These Hubs offer casework, English classes, employability sessions, social spaces and wellbeing support. The intern will also be supporting our Project Coordinator for the Oldham and Rochdale Hubs. These projects are fast-paced and will give the intern a great insight into the Refugee Support sector. This role would suit someone who has excellent interpersonal skills.

The role is subject to Disclosure & Barring Service (DBS) check, as the role involves working with vulnerable adults.

Location This role will require 1 day per week in Rochdale (Monday) or Oldham (Wednesday) and 1 day per week at our office in Trafford (Tuesday or Thursday).

Department Refugee Support

Reporting to Jane Markey#

Hours This placement will last a maximum of 12 weeks volunteering up to 3 days each week. The volunteering hours are negotiable to balance your needs and what can be achieved in the role.

## What you will be doing

- Supporting Project Delivery at one of our Refugee Support Hubs in Oldham or Rochdale
- Planning and/or leading activity sessions for our Hubs (sessions can be based around ESOL or wellbeing activities)
- Assisting to map service provision in the local area
- Supporting with administrative tasks

## The skills you need

- A good team player

- Interested in working to support people who have sought, or are currently seeking, asylum
- Organised and able to manage time effectively
- Dynamic and adaptive

### **What's in it for you**

- A full induction, with ongoing support and supervision throughout your placement
- Access to relevant in-house training and development opportunities, including British Red Cross intranet site, e-learning facility and one-to-one career sessions or career development workshops
- Valuable exposure to the work of the Red Cross in the UK and around the world
- A great opportunity to develop your existing skills and to gain new ones
- Reasonable travel and lunch expenses paid
- Being a volunteer for the British Red Cross means that you can proudly say you are part of the world's largest humanitarian organisation, and one of our 13 million volunteers across the world.